

Guarantee Cancellation User Guide

# **Oracle Banking Trade Finance Process Management**

Release 14.5.2.0.0

**Part No. F45916-01**

August 2021

Oracle Banking Trade Finance Process Management - Guarantee Cancellation User Guide  
Oracle Financial Services Software Limited

Oracle Park  
Off Western Express Highway  
Goregaon (East)  
Mumbai, Maharashtra 400 063  
India  
Worldwide Inquiries:  
Phone: +91 22 6718 3000  
Fax: +91 22 6718 3001  
[www.oracle.com/financialservices/](http://www.oracle.com/financialservices/)

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# Oracle Banking Trade Finance Process Management

Welcome to the Oracle Banking Trade Finance Process Management (OBTFPM) User Guide. This guide provides an overview on the OBTFPM application and takes you through the various steps involved in creating and processing Trade Finance transactions.

This document will take you through following activities in OBTFPM:

- To create and handle Trade Finance transaction.
- Help users to conveniently create and process Trade Finance transaction.

## Overview

OBTFPM is a Trade Finance Middle Office platform, which enables bank to streamline the Trade Finance operations. OBTFPM enables the customers to send request for new Trade Finance transaction either by visiting the branch (offline channels) or through SWIFT/Trade Portal/other external systems (online channels).

## Benefits

OBTFPM helps banks to manage Trade Finance operations across the globe in different currencies. OBTFPM allows you to:

- Handle all Trade Finance transactions in a single platform.
- Provides support for limit verification and limit earmarking.
- Provide amount block support for customer account.
- Provides acknowledgement to customers.
- Enables the user to upload related documents during transaction.
- Enables to Integrate with back end applications for tracking limits, creating limit earmarks, amount blocks, checking KYC, AML and Sanction checks status.
- Create, track and close exceptions for the above checks.
- Enables to use customer specific templates for fast and easy processing of Trade transactions that reoccur periodically.

## Key Features

- Stand-alone system that can be paired with any back end application.
- Minimum changes required to integrate with bank's existing core systems.
- Faster time to market.
- Capable to interface with corporate ERP and SWIFT to Corporate.
- Highly configurable based on bank specific needs.
- Flexibility in modifying processes.

## Guarantee Cancellation

Guarantee Cancellation enables the user to register request for Guarantee/SBLC Cancellation received from the Applicant.

If the request is received by mail/Courier, the user should be able to update the request.

This section contains the following topics

- Registration
- Data Enrichment Stage
- Multilevel Authorisation

[Registration](#)

[Data Enrichment](#)

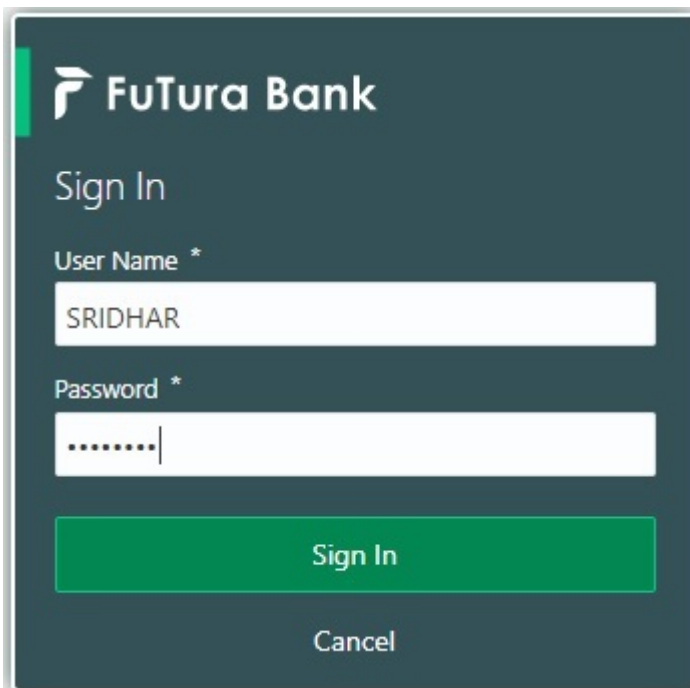
[Multi Level Authorization](#)

### Registration

The first stage of Guarantee Cancellation process starts from the Registration Stage. During Registration stage, user captures the basic details as well as undertaking details of the cancellation application. On submit of the request, the customer will be notified with an acknowledgment letter.

The user has the option to submit, hold, save and hold and cancel the application

1. Using the entitled login credentials for Registration stage, login to the OBTFPM application.



2. On login, user must be able to view the dashboard screen with widgets as mapped to the user.
3. Click **Trade Finance > Bank Guarantee Issuance > Guarantee Cancellation**.

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Dashboard

Menu Item Search...

Core Maintenance

Dashboard

Maintenance

Security Management

Tasks

Trade Finance

Administration

Bank Guarantee Advice

Bank Guarantee Issuan...

Guarantee - SBLC Issua...

Guarantee Amendment

Enquiry

Event Logs

Export - Documentary ...

International Payments-Fas...

Jan 1, 2016

JEEVA02

subham@gmail.com

SLA Status Summary

No data to display

Pending Exception Approval (0)

Amount Block Exception (0)

Limit Earmark Exception (0)

KYC Checks Exception (0)

Sanction Checks Exception (0)

The Registration stage has two sections Application Details and SBLC/ Guarantee Details. Let's look at the details of Registration screens below:

Guarantee Cancellation

Documents Remarks

Application Details

SBLC/Guarantee Number

PK2GUAD211258003

Branch

PK2-Oracle Banking Trade Finan...

Cancellation Date

05-May-2021

Beneficiary Consent Required

Received From Applicant Bank

Priority

Medium

Amendment Number

1

Received From - Customer ID

001044

Submission Mode

Desk

Customer Reference Number

ref

Received From - Customer Name

GOODCARE PLC

Process Reference Number

PK2GTEC000002651

Related Reference

SBLC/Guarantee Details

Amount In Local Currency

23X - Narrative

40C - Applicable Rules

OTHR

Advising Bank

Counter SBLC/Guarantee Issuing Bank

39D - Additional Amounts

Product Code

GUAD

238 - Expiry Type

40C - Narrative

OTHR

Advising Bank Reference

Counter Guarantee Issuing Bank Reference

Product Description

22A - Purpose of Message

Date of Expiry

03-Aug-2021

Applicant

001043 MARKS AND SP

Advise Through Bank

Local SBLC/Guarantee Issuing Bank

32B - Undertaking Amount

GBP £11,000.00

23X - File Identification

35G - Expiry Condition/ Event

dfggf

Beneficiary

001044 GOODCARE PLC

Advise Through Bank Reference

Local Guarantee Issuing Bank Reference

Hold

Cancel

Save & Close


Submit

Provide the Application Details based on the description in the following table:

Field	Description	Sample Values
Application Details		

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Field	Description	Sample Values
SBLC Guarantee Number	The user can input the Undertaking Number of the Guarantee to be canceled.  Alternatively, user can search the undertaking number using LOV.	
Received From Applicant Bank	Read only field.  System will default the name of the customer as available in Guarantee.	Toggle off
Received From - Customer ID	Read only field.  Customer ID will be auto-populated from Guarantee /SBLC Issuance.	001345
Received From - Customer Name	Read only field.  Applicant Name will be auto-populated from Guarantee /SBLC Issuance.	
Branch	Read only field.  Branch Name will be auto-populated from Guarantee details.   <b>Note</b> Once the request is submitted, Branch field is non-editable.	
Priority	System will default the Priority as Low/Medium/. High based on maintenance.  If no priority is maintained, system defaults the priority as Medium.	High
Submission Mode	Submission mode of Guarantee.  Cancellation request. By default the submission mode will have the value as 'Desk'.  <b>Desk-</b> Request received through Desk <b>Email -</b> Request received through Email <b>Courier-</b> Request received through Courier	Desk
Process Reference Number	Unique sequence reference number for the transaction.  This is auto generated by the system.	203GTEISS000 001134
Cancellation Date	By default, the application will display branch's current date. User can change the date to back date or future date.	

Field	Description	Sample Values
Amendment Number	Read only field. Amendment number will be auto-populated based on the system maintenance. Amendment number increases by 1 for each amendment.	
Customer Reference Number	User can enter the 'Reference number' provided by the applicant/applicant bank. Enables the user to provide a unique Customer Reference Number for the cancellation.	
Related Reference	Related reference number will be auto-populated based on the system maintenance	
Beneficiary Consent Required	<b>Toggle on:</b> Beneficiary consent required for cancellation. <b>Toggle off:</b> Switch off the toggle if beneficiary consent is not required for cancellation.	
SBLC/ Guarantee Details		
Form of Undertaking	Read only field. Form of Undertaking defaults from Guarantee.	
Product Code	Read only field. This field displays the product code defaulted from Guarantee.	
Product Description	Read only field. This field displays the description of the product as per the product code.	
Undertaking Amount	System defaults the outstanding value available in Guarantee.	
Amount In Local Currency	System fetches the local currency equivalent value for the transaction amount from back office (with decimal places).	
Type of Undertaking	Read only field. Type of Undertaking defaults from Guarantee.	
Purpose of Message	Read only field. Purpose of message defaults from Guarantee.	
File Identification	Read Only Field. System will default the value available in Guarantee.	
Narrative	Read Only Field. System defaults the value available in Guarantee.	

Field	Description	Sample Values
Expiry Type	Select the expiry type. By default the system displays the expiry date as maintained in Issuance.	
Date of Expiry	Provide the expiry date of the Guarantee.	
Expiry Condition/ Event	Read only field.	
Applicable Rules	Read only field. This field displays the rules of the Guarantee.	
Narrative	System defaults the value available in Guarantee.	
Applicant	Read only field. This system defaults the value available in Guarantee.	
Beneficiary Name	Read only field. This field displays the beneficiary details of the selected Guarantee and user can amend if required.	
Advising Bank	Read only field. This field displays the details of the advising bank.	
Advising Bank Reference	Read only field. This field displays advising bank reference if available.	
Advice Through Bank	Read only field. System defaults the value available in Guarantee.	
Advising Through Bank Reference	Read only field. This field displays advising bank reference if available.	
Counter SBLC/Guarantee Issuing Bank	Read only field. System defaults the value available in Guarantee.	
Counter Guarantee Issuing Bank Reference	Read only field. System defaults the value available in Guarantee.	
Local SBLC/Guarantee Issuing Bank	Read only field. System defaults the value available in Guarantee.	
Local Guarantee Issuing Bank Reference	Read only field. System defaults the value available in Guarantee.	
Additional Amounts	Additional Amount Covered as per the latest LC details is displayed.	

## Documents and Checklist: Documents:

**Non- Online:** The user has to upload all the mandatory documents required by the system to proceed for the guarantee cancellation application. If mandatory documents are not uploaded, system should display an error on submit.

The possible documents submitted under an Guarantee/SBLC Cancellation request are:

Guarantee/SBLC Cancellation Request

**Checklist:** Make sure that the details in the checklist are completed and acknowledge. If mandatory checklist items are not marked, system will display an error on submit.

**Verify Signature:** System will display the details of Authorized signatories. The pop up box will display the signature id, signature title and image of the signature for verification.

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description
Documents	The user can upload the documents.
Remarks	The user can provide any additional information regarding the Guarantee cancellation. This information can be viewed by the users in other stages of the process.
Hold	The details provided will be registered and status will be on hold.  This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.
Cancel	Cancels the Guarantee cancellation Registration stage inputs and system should clear the details captured in the screen. The task will get deleted.
Save and Close	Save the information provided and displays the task in you queue for working later.  This option will not submit the request
Submit	Task will get moved to next logical stage of Guarantee Cancellation.  If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.

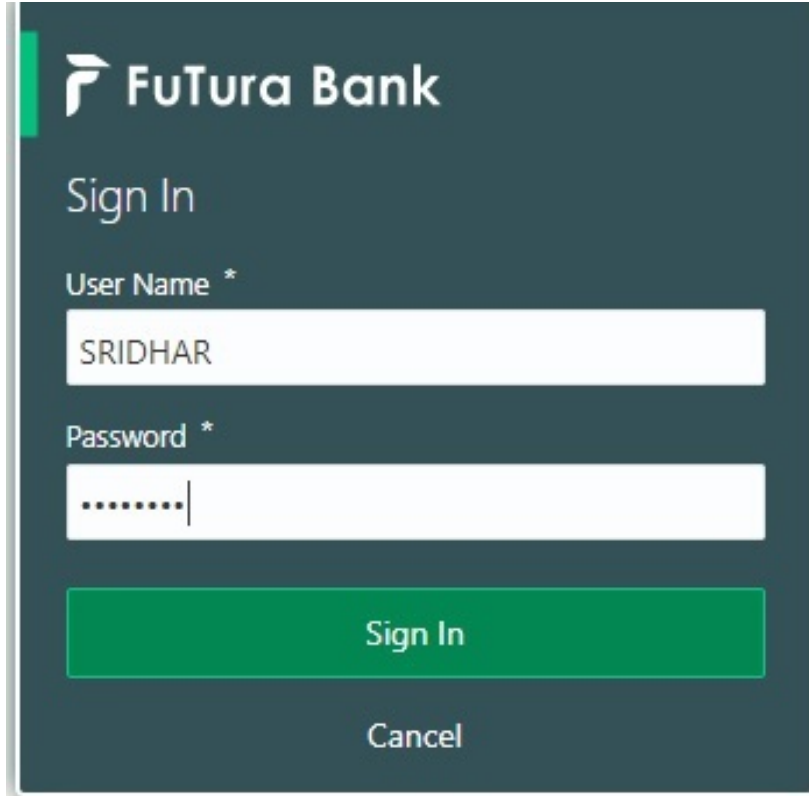
## Data Enrichment

As part of Data Enrichment, user can register and update the Guarantee Cancellation request received from the Issuing Bank. If the request is received by mail/Courier, the user should be able to update the

request. In case the message is received by SWIFT, then the cancellation task needs to be auto created and available for the user to handle.

Do the following steps to acquire a task at Data Enrichment stage:

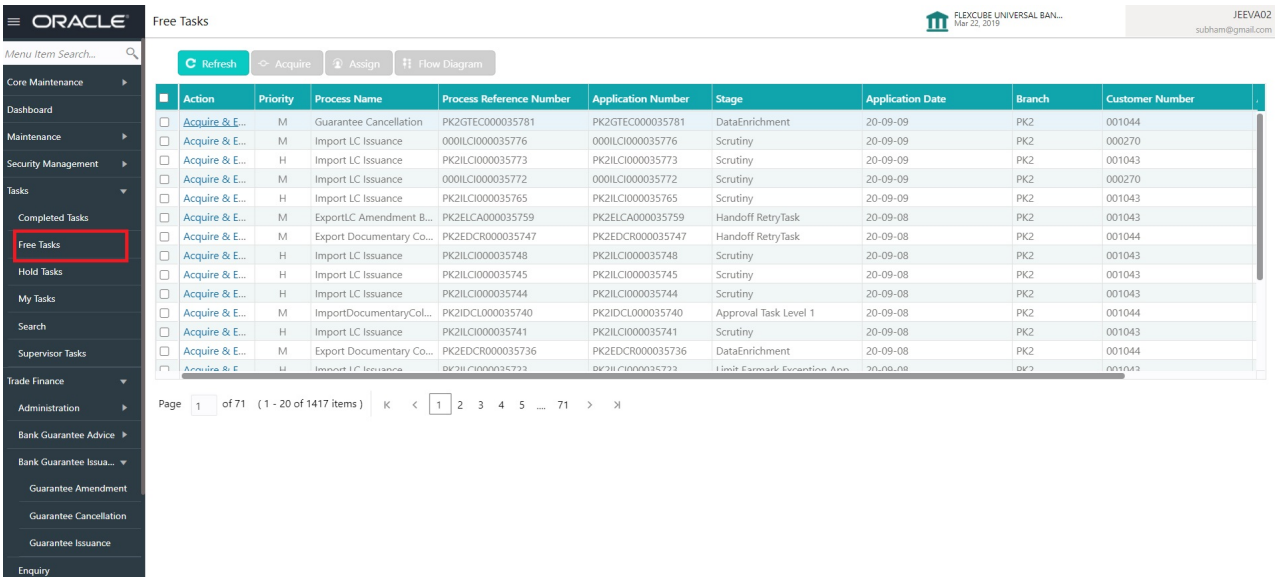
1. Using the entitled login credentials for Data Enrichment stage, login to the OBTFPM application.



The image shows the login interface for FuTura Bank. It features a dark blue background with the bank's logo and name at the top. Below the logo, the text "Sign In" is displayed. There are two input fields: "User Name \*" with the text "SRIDHAR" and "Password \*" with masked characters. A green "Sign In" button and a "Cancel" button are at the bottom.

2. On login, user must be able to view the dashboard screen with widgets as mapped to the user.

3. Click **Trade Finance> Tasks> Free Tasks**.



The image shows the Oracle OBTFPM application interface. The left sidebar contains a menu with "Free Tasks" highlighted. The main area displays a table of tasks. The table has columns: Action, Priority, Process Name, Process Reference Number, Application Number, Stage, Application Date, Branch, and Customer Number. The tasks are listed in a table with alternating light blue and white rows. The "Free Tasks" menu item is highlighted with a red box.

Action	Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date	Branch	Customer Number
<input type="checkbox"/> Acquire & E...	M	Guarantee Cancellation	PK2GTEC000035781	PK2GTEC000035781	DataEnrichment	20-09-09	PK2	001044
<input type="checkbox"/> Acquire & E...	M	Import LC Issuance	000ILCI000035776	000ILCI000035776	Scrutiny	20-09-09	PK2	000270
<input type="checkbox"/> Acquire & E...	H	Import LC Issuance	PK2ILCI000035773	PK2ILCI000035773	Scrutiny	20-09-09	PK2	001043
<input type="checkbox"/> Acquire & E...	M	Import LC Issuance	000ILCI000035772	000ILCI000035772	Scrutiny	20-09-09	PK2	000270
<input type="checkbox"/> Acquire & E...	H	Import LC Issuance	PK2ILCI000035765	PK2ILCI000035765	Scrutiny	20-09-09	PK2	001043
<input type="checkbox"/> Acquire & E...	M	Export LC Amendment B...	PK2ELCA000035759	PK2ELCA000035759	Handoff Retry/Task	20-09-08	PK2	001043
<input type="checkbox"/> Acquire & E...	M	Export Documentary Co...	PK2EDCR000035747	PK2EDCR000035747	Handoff Retry/Task	20-09-08	PK2	001044
<input type="checkbox"/> Acquire & E...	H	Import LC Issuance	PK2ILCI000035748	PK2ILCI000035748	Scrutiny	20-09-08	PK2	001043
<input type="checkbox"/> Acquire & E...	H	Import LC Issuance	PK2ILCI000035745	PK2ILCI000035745	Scrutiny	20-09-08	PK2	001043
<input type="checkbox"/> Acquire & E...	H	Import LC Issuance	PK2ILCI000035744	PK2ILCI000035744	Scrutiny	20-09-08	PK2	001043
<input type="checkbox"/> Acquire & E...	M	ImportDocumentaryCol...	PK2IDCL000035740	PK2IDCL000035740	Approval Task Level 1	20-09-08	PK2	001044
<input type="checkbox"/> Acquire & E...	H	Import LC Issuance	PK2ILCI000035741	PK2ILCI000035741	Scrutiny	20-09-08	PK2	001043
<input type="checkbox"/> Acquire & E...	M	Export Documentary Co...	PK2EDCR000035736	PK2EDCR000035736	DataEnrichment	20-09-08	PK2	001044
<input type="checkbox"/> Acquire & E...	H	Import LC Issuance	PK2ILCI000035733	PK2ILCI000035733	Limit Expiry/Exemption App...	20-09-08	PK2	001043

4. Select the appropriate cancellation task and click **Acquire & Edit** to edit the task or click **Acquire** to edit the task.

Free Tasks

Menu Item Search...

Core Maintenance

Dashboard

Maintenance

Security Management

Tasks

Completed Tasks

Free Tasks

Hold Tasks

My Tasks

Search

Supervisor Tasks

Trade Finance

Administration

Bank Guarantee Advice

Bank Guarantee Issuance

Guarantee Amendment

Guarantee Cancellation

Guarantee Issuance

Enquiry

Export - Documentary

Refresh Acquire Assign Flow Diagram

Action	Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date	Branch	Customer Number
Acquire & E...	M	Guarantee Cancellation	PK2GTEC000035781	PK2GTEC000035781	DataEnrichment	20-09-09	PK2	001044
Acquire & E...	M	Import LC Issuance	000ILCI000035776	000ILCI000035776	Scrutiny	20-09-09	PK2	000270
Acquire & E...	H	Import LC Issuance	PK2ILCI000035773	PK2ILCI000035773	Scrutiny	20-09-09	PK2	001043
Acquire & E...	M	Import LC Issuance	000ILCI000035772	000ILCI000035772	Scrutiny	20-09-09	PK2	000270
Acquire & E...	H	Import LC Issuance	PK2ILCI000035765	PK2ILCI000035765	Scrutiny	20-09-09	PK2	001043
Acquire & E...	M	Export LC Amendment B...	PK2ELCA000035759	PK2ELCA000035759	Handoff RetryTask	20-09-08	PK2	001043
Acquire & E...	M	Export Documentary Co...	PK2EDCR000035747	PK2EDCR000035747	Handoff RetryTask	20-09-08	PK2	001044
Acquire & E...	H	Import LC Issuance	PK2ILCI000035748	PK2ILCI000035748	Scrutiny	20-09-08	PK2	001043
Acquire & E...	H	Import LC Issuance	PK2ILCI000035745	PK2ILCI000035745	Scrutiny	20-09-08	PK2	001043
Acquire & E...	H	Import LC Issuance	PK2ILCI000035744	PK2ILCI000035744	Scrutiny	20-09-08	PK2	001043
Acquire & E...	M	Import Documentary Col...	PK2IDCL000035740	PK2IDCL000035740	Approval Task Level 1	20-09-08	PK2	001044
Acquire & E...	H	Import LC Issuance	PK2ILCI000035741	PK2ILCI000035741	Scrutiny	20-09-08	PK2	001043
Acquire & E...	M	Export Documentary Co...	PK2EDCR000035736	PK2EDCR000035736	DataEnrichment	20-09-08	PK2	001044

Page 1 of 71 (1 - 20 of 1417 items)

5. The acquired task will be available in **My Tasks** tab. Click **Edit** to provide input for Data Enrichment stage.

My Tasks

Menu Item Search...

Core Maintenance

Dashboard

Maintenance

Security Management

Tasks

Completed Tasks

Free Tasks

Hold Tasks

My Tasks

Search

Supervisor Tasks

Trade Finance

Administration

Bank Guarantee Advice

Bank Guarantee Issuance

Guarantee Amendment

Guarantee Cancellation

Guarantee Issuance

Refresh Release Flow Diagram

Action	Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date	Branch	Customer Number
Edit	M	Guarantee Cancellation	PK2GTEC000035781	PK2GTEC000035781	DataEnrichment	20-09-09	PK2	001044
Edit		Guarantee Cancellation	PK2GTEC000035770	PK2GTEC000035770	Registration	20-09-09	PK2	001044
Edit	M	Guarantee Cancellation	PK2GTEC000035769	PK2GTEC000035769	DataEnrichment	20-09-09	PK2	001044
Edit	M	Guarantee Cancellation	PK2GTEC000035767	PK2GTEC000035767	DataEnrichment	20-09-09	PK2	001044
Edit	M	Guarantee Cancellation	PK2GTEC000035766	PK2GTEC000035766	DataEnrichment	20-09-09	PK2	001044
Edit	M	Guarantee Cancellation	PK2GTEC000035764	PK2GTEC000035764	DataEnrichment	20-09-09	PK2	001044
Edit		Guarantee Cancellation	PK2GTEC000035763	PK2GTEC000035763	Registration	20-09-08	PK2	001044
Edit	M	Import LC Amendment	PK2ILCA000035761	PK2ILCA000035761	Scrutiny	20-09-08	PK2	000149
Edit	M	Import LC Amendment	PK2ILCA000035760	PK2ILCA000035760	Scrutiny	20-09-08	PK2	000149
Edit	M	Export LC Advise	PK2ELCA000035757	PK2ELCA000035757	Scrutiny	20-09-08	PK2	001043
Edit	M	Import LC Liquidation	PK2ILCL000035718	PK2ILCL000035718	Liquidation	20-09-07	PK2	001044
Edit		Import LC Amendment	PK2ILCA000035672	PK2ILCA000035672	Registration	20-09-07	PK2	001044
Edit		Import LC Amendment	PK2ILCA000035668	PK2ILCA000035668	Registration	20-09-07	PK2	001044

Page 1 of 4 (1 - 20 of 70 items)

The Guarantee Cancellation - Data Enrichment stage has three sections as follows:

- Main Details
- Acknowledgment Details
- Additional Fields
- Advices
- Additional Details
- Settlement Details
- Summary

Let's look at the details for Guarantee Cancellation - Data Enrichment stage.

User can enter/update the following fields. Some of the fields that are already having value from registration/online channels may not be editable.

## Main Details

Main details section has three sub section as follows:

- Application Details
- SBLC/ Guarantee Details

## Application Details

Refer to Registration for more information of the fields.

Guarantee Cancellation - DataEnrichment :: Application No: PK2GTEC000062477

Screen (1 / 7)

**Main**

**Application Details**

SBLG/Guarantee Number: PK2GUIR211257002

Branch: PK2-Oracle Banking Trade Finan...

Cancellation Date: May 5, 2021

Beneficiary Consent Required: ☐

Received From Applicant Bank: ☐

Priority: Medium

Amendment Number: 1

Received From - Customer ID: 001044

Submission Mode: Desk

Customer Reference Number:

Received From - Customer Name: GOODCARE PLC

Process Reference Number: PK2GTEC000062477

Related Reference:

**SBLC/Guarantee Details**

Product Code: GUIR

Product Description: Guarantee Issuance Reissuance upon r

22A - Purpose of Message:

Date of Expiry: Aug 3, 2021

Applicant: 001044 GOODCARE PLC

Advise Through Bank:

Local SBLC/Guarantee Issuing Bank:

32B - Undertaking Amount: GBP £100,000.00

23X - File Identification:

35G - Expiry Condition/ Event:

Beneficiary: 001043 MARKS AND SP

Advise Through Bank Reference:

Local Guarantee Issuing Bank Reference:

Amount In Local Currency: GBP £100,000.00

23X - Narrative:

40C - Applicable Rules: URDG - Uniform rules for dema...

Advising Bank: 003763 CITIBANK IRELA

Counter SBLC/Guarantee Issuing Bank:

39D - Additional Amounts:

Product Code: GUIR

DPAY - Direct Pay:

23B - Expiry Type:

40C - Narrative:

Advising Bank Reference:

Counter Guarantee Issuing Bank Reference:

Local SBLC/Guarantee Issuing Bank:

Local Guarantee Issuing Bank Reference:

Reject Refer Hold Cancel Save & Close Back Next

## SBLC/ Guarantee Details

The fields listed under this section are same as the fields listed under the SBLC Guarantee Details section in Registration. During Registration, if user has not captured input, then user can capture the details in this section.

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description
Documents	<p>Click the Documents icon to View/Upload the required documents.</p> <p>Application will display the mandatory and optional documents.</p> <p>The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.</p>
Remarks	<p>Click the Remarks icon to view the remarks captured as part of Registration stage and also can input Remarks, which can be seen by other users.</p>
Overrides	<p>Click to view overrides, if any.</p>
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system and the task may get terminated or moved to Reject Approval Stage.</p>
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"><li>• R1- Documents missing</li><li>• R2- Signature Missing</li><li>• R3- Input Error</li><li>• R4- Insufficient Balance- Limits</li><li>• R5 - Others</li></ul>
Hold	<p>The details provided will be registered and status will be on hold.</p>
Cancel	<p>Cancels the details captured in the screen. The task will get deleted.</p>
Save and Close	<p>User will save the information provided and close the details captured.</p> <p>This option will not submit the request.</p>

Field	Description
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

## Acknowledgement Details

At this stage user can update details for the acknowledgment and response details. This Acknowledgment related section is applicable only for Counter Issuing bank and Local issuing bank.

Field	Description	Sample Values
Acknowledgment Details (This is applicable in case of Counter Guarantee/Counter Counter Guarantee Issuing Bank)		
Account Identification	Provide the values for account identification.	
Date of Message Ack	Read Only. System defaults the current system date as date of message acknowledgment.	
Amount of Charges	Provide the values for the amount of charges.	
Account with Bank	User can enter the account with bank details.	
Details of Charges	Provide the details of charges if applicable.	
Sender to Receiver Information	Provide sender to receiver details if applicable.	

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description
Documents	<p>Click the Documents icon to View/Upload the required documents.</p> <p>Application will display the mandatory and optional documents.</p>
Remarks	<p>Click the Remarks icon to view the remarks captured as part of Registration stage and also can input Remarks, which can be seen by other users.</p>
Overrides	<p>Click to view overrides, if any.</p>
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>The reject codes are:</p> <ul style="list-style-type: none"><li>• R1- Documents missing</li><li>• R2- Signature Missing</li><li>• R3- Input Error</li><li>• R4- Insufficient Balance- Limits</li><li>• R5 - Others. The user would be able to select a Reject code and give a Reject Description.</li></ul> <p>Other users should be able to see the reject reason in remarks window throughout the process.</p>
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"><li>• R1- Documents missing</li><li>• R2- Signature Missing</li><li>• R3- Input Error</li><li>• R4- Insufficient Balance- Limits</li><li>• R5 - Others</li></ul>
Hold	<p>The details provided will be registered and status will be on hold.</p>
Cancel	<p>Cancels the details captured in the screen. The task will get deleted.</p>
Save and Close	<p>User will save the information provided and close the details captured.</p> <p>This option will not submit the request.</p>

Field	Description
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.
Back	On click <b>Back</b> , user navigates to previous step.

## Additional Fields

This step system defaults the Additional details based on the Additional fields maintained in the system.

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description
Documents	Click the Documents icon to View/Upload the required documents.  Application will display the mandatory and optional documents.
Remarks	Click the Remarks icon to view the remarks captured as part of Registration stage and also can input Remarks, which can be seen by other users.
Overrides	Click to view overrides, if any.

Field	Description
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>The reject codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance- Limits</li> <li>• R5 - Others. The user would be able to select a Reject code and give a Reject Description.</li> </ul> <p>Other users should be able to see the reject reason in remarks window throughout the process.</p>
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance- Limits</li> <li>• R5 - Others</li> </ul>
Hold	The details provided will be registered and status will be on hold.
Cancel	Cancels the details captured in the screen. The task will get deleted.
Save and Close	<p>User will save the information provided and close the details captured.</p> <p>This option will not submit the request.</p>
Back	On click <b>Back</b> , user navigates to previous step.
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

## Advices

This section defaults the advices maintained for the product based on the advices maintained at the Product level.

Oracle Free Tasks

FLEXCUBE UNIVERSAL BAN... Mar 22, 2019 JEEVA02 subham@gmail.com

Guarantee Cancellation - DataEnrichment :: Application No: PK2GTEA000034780

Documents Remarks Overrides View Undertaking

Main Acknowledgement Details Additional Fields **Advices** Summary

Screen ( 7 / 9)

Advice : GUA\_INSTR

Advice Name : **GUA\_INSTR**  
 Advice Party : **ABK**  
 Party Name : **WELLS FARGO LA**  
 Suppress : **NO**  
 Advice

Advice : GUA\_RELEASE\_ADV

Advice Name : **GUA\_RELEASE\_ADV**  
 Advice Party : **APP**  
 Party Name : **GOODCARE PLC**  
 Suppress : **NO**  
 Advice

Advice : ANCILLARY\_MESG

Advice Name : **ANCILLARY\_MESG**  
 Advice Party :  
 Party Name :  
 Suppress : **YES**  
 Advice

Advice : GUAR\_RELEASE

Advice Name : **GUAR\_RELEASE**  
 Advice Party :  
 Party Name :  
 Suppress : **YES**  
 Advice

Advice : PAYMENT\_MESSAGE

Advice Name : **PAYMENT\_MESSAGE**  
 Advice Party :  
 Party Name :  
 Suppress : **NO**  
 Advice

Audit

Reject Refer Hold Cancel Save & Close Back Next

The user can also suppress the Advice, if required.

Advice Details

Advice Details

Suppress Advice ☐

Advice Name: GUA\_AMD\_INSTR Medium: SWIFT Advice Party: ABK

Party ID: 001515 Party Name: BARCLAYS PLC





Free Format Text

Select	FFT Code	FFT Description
<input type="checkbox"/>	GUARAMEND	

Instructions

OK Cancel

Field	Description	Sample Values
Suppress Advice	<b>Toggle on:</b> Switch on the toggle if advice is suppressed. <b>Toggle off:</b> Switch off the toggle if suppress advice is not required.	
Advice Name	User can select the instruction code as a part of free text.	

Field	Description	Sample Values
Medium	The medium of advices is defaulted from the system. User can update if required.	
Advice Party	Value be defaulted from Guarantee /SBLC Issuance. User can update if required.	
Party ID	Value be defaulted from Guarantee /SBLC Issuance. User can update if required.	
Party Name	Read only field. Value be defaulted from Guarantee /SBLC Issuance.	
Free Format Text		
FFT Code	User can select the FFT code as a part of free text.	
FFT Description	FFT description is populated based on the FFT code selected.	
	Click plus icon to add new FFT code.	
	Click minus icon to remove any existing FFT code.	
Instruction Details		
Instruction Code	User can select the instruction code as a part of free text.	
Instruction Description	Instruction description is populated based on the FFT code selected.	
	Click plus icon to add new instruction code.	
	Click minus icon to remove any existing instruction code.	

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description
Documents	<p>Click the Documents icon to View/Upload the required documents.</p> <p>Application will display the mandatory and optional documents.</p>
Remarks	<p>Click the Remarks icon to view the remarks captured as part of Registration stage and also can input Remarks, which can be seen by other users.</p>
Overrides	<p>Click to view overrides, if any.</p>
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>The reject codes are:</p> <ul style="list-style-type: none"><li>• R1- Documents missing</li><li>• R2- Signature Missing</li><li>• R3- Input Error</li><li>• R4- Insufficient Balance- Limits</li><li>• R5 - Others. The user would be able to select a Reject code and give a Reject Description.</li></ul> <p>Other users should be able to see the reject reason in remarks window throughout the process.</p>
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"><li>• R1- Documents missing</li><li>• R2- Signature Missing</li><li>• R3- Input Error</li><li>• R4- Insufficient Balance- Limits</li><li>• R5 - Others</li></ul>
Hold	<p>The details provided will be registered and status will be on hold.</p>
Cancel	<p>Cancels the details captured in the screen. The task will get deleted.</p>
Save and Close	<p>User will save the information provided and close the details captured.</p> <p>This option will not submit the request.</p>
Back	<p>On click <b>Back</b>, user navigates to previous step.</p>

Field	Description
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

## Additional Details

In the Additional details section, the user can verify/input/update the additional details data segment of the Guarantee/SBLC Cancellation request.

Guarantee cancellation may have impact on the Charges & Commission section.

Oracle My Tasks FLEXCUBE UNIVERSAL BANK... Mar 22, 2019 JEEVA02 subham@gmail.com

Guarantee Cancellation - DataEnrichment :: Application No: PK2GTEC000035781

Documents Remarks Overrides Screen ( 5 / 6)

Main Acknowledgement Details Additional Fields Advices **Additional Details** Summary

**Additional Details**

**Limit & Collateral**

Limit Currency :  
Limit Contribution :  
Limit Check Status :  
Collateral Currency : **GBP**  
Collateral Contribution : **7635.5**  
Collateral Check Status : **Not Verified**

**Charge Details**

Charge :  
Commission :  
Tax :  
Block Status :

Audit Reject Refer Hold Cancel Save & Close Back Next

## Limit and Collateral

The limits and collateral details are displayed as tile. The tiles displays a list of important fields with values.

Limit & Collateral

Limit Details

	Customer ID	Line ID	Contribution %	Contribution Currency	Contribution Amount	Limit Check Response	Response Message	Edit	Delete
<input type="checkbox"/>	001044		100	GBP	US\$9,000.00			001044	

Collateral Details

Collateral Type	Collateral %	Currency	Contribution Amount	Settlement Account	Account Balance Check Response	Response Message	Edit	Delete
Cash Collateral	10	GBP	US\$900.00	PK20010440017			Cash Collateral	

Deposit Linkage Details

	Deposit Account	Deposit Currency	Deposit Maturity Date	Transaction Currency	Deposit Available In Transaction Currency	Linkage Amount(Transaction Currency)	Edit	Delete
<input type="checkbox"/>	PK2CDP1210860002	GBP	2022-03-27	GBP	9900	US\$4,050.00	PK2CDP1210860002	

Page 1 of 1 (1 of 1 items) < 1 >

Save & Close Close

## Limits Details

Limit Details

Customer Id

001044

Contribution % \*

100.0

Contribution Currency

GBP

Limit Currency

GBP

Limit Check Response

Available

Expiry Date

24-Dec-2020

Verify

Line ID \*

001044\_GB

Limits Description

Contribution Amount \*

£9,000.00

Limit Available Amount

£9,99,999.00

Response Message

The Earmark can be performed as the f

Save & Close Close

Collateral Details

Collateral Type \*
Cash Collateral

Collateral % \*
10.0

Currency
GBP

Contribution Amount \*
£7,635.50

Settlement Account \*
PK20010430013

Settlement Account Branch
PK2

Settlement Account Currency
USD

Account Available Amount
\$99,832,937.53



Response
Available

Response Message
The amount block can be performed

Verify



Save & Close
Cancel

Provide the Limit Details based on the description in the following table:

Field	Description	Sample Values
	Click plus icon to add new Limit Details.	
	Click minus icon to remove any existing Limit Details.	
Customer ID	This field displays the applicant's bank customer ID.	
Line ID	User can choose from the various lines available and mapped under the customer id gets listed in the drop down. LINE ID-DESCRIPTION will be available for selection along with Line ID. When you click on 'verify', the system will return value if the limit check was successful or Limit not Available. If limit check fails, the outstanding limit after the transaction value will be shown in the limit outstanding amount.	

Field	Description	Sample Values
Contribution%	<p>System will default this to 100% and user can modify. System will display an alert message, if modified.</p> <p>Once contribution % is provided, system will default the amount.</p> <p>System to validate that if Limit Contribution% plus Collateral% is equal to 100. If the total percentage is not equal to 100 application will display an alert message.</p>	
Limits Description	Description of limit.	
Contribution Currency	The guarantee currency will be defaulted in this field.	
Contribution Amount	User can enter the contribution amount to be utilized under the selected limit.	
Limit Currency	Limit Currency will be defaulted in this field.	
Limit Available Amount	This field will display the value of available limit, i.e., limit available without any earmark.	
Limit Check Response	Response can be 'Success' or 'Limit not Available'.	
Response Message	Detailed Response message.	
Expiry Date	This field displays the date up to which the Line is valid	

Provide the collateral details based on the description provided in the following table:

Field	Description	Sample Values
	Click plus icon to add new Collateral Details.	
	Click minus icon to remove any existing Collateral Details.	

Field	Description	Sample Values
Collateral Type	<p>Cash Collateral (CASA) will be the default value available as collateral type. User can select either Cash Collateral or Deposits.</p> <p>System defaults the collateral % maintained for the customer into the Collateral Details screen. If collateral % is not maintained for the customer, then system should default the collateral % maintained for the product.</p> <p>User can modify the defaulted collateral percentage, in which case system should display an override message "Defaulted Collateral Percentage modified".</p>	
Collateral %	<p>System defaults the collateral % maintained for the customer into the Collateral Details screen. If collateral % is not maintained for the customer, then system should default the collateral % maintained for the product.</p> <p>User can modify the defaulted collateral percentage, in which case system should display an override message "Defaulted Collateral Percentage modified".</p>	
Currency	<p>Read only field.</p> <p>The guarantee currency will get defaulted in this field.</p>	
Contribution Amount	<p>Collateral contribution amount will get defaulted in this field.</p> <p>System defaults the collateral % maintained for the customer into the Collateral Details screen. If collateral % is not maintained for the customer, then system should default the collateral % maintained for the product.</p> <p>User can modify the defaulted collateral percentage, in which case system should display an override message "Defaulted Collateral Percentage modified".</p>	
Settlement Account	Select the settlement account for the collateral.	
Settlement Account Branch	Settlement Account Branch will be auto-populated based on the Settlement Account selection.	
Settlement Account Currency	Select the Settlement Account Currency.	
Account Available Amount	Account Available Amount will be auto-populated based on the Settlement Account selection.	
Response	Response can be 'Success' or 'Amount not Available'.	

Field	Description	Sample Values
Response Message	Detailed Response message.	

## Charge Details

After Advices, click on Next button and on landing the additional tab, charges and tax if any will get defaulted from Back end simulation. If default charges are available under the product, they should be defaulted here with values. If customer or customer group specific charges are maintained, then the same will be defaulted from back end system.

Charge Details ×

Recalculate

Redefault

Charge Details

Component	Currency	Amount	Modified	Billing	Defer	Waive	Charge Party	Settlement Account
No data to display.								

Commission Details

Component	Rate	Currency	Amount	Modified	Defer	Waive	Charge Party	Settlement Account
No data to display.								

Tax Details

Component	Currency	Amount	Billing	Defer	Settlement Account
No data to display.					

✓ Save & Close

✕ Close

Provide the Charge Details based on the description provided in the following table:

Field	Description	Sample Values
Component	Charge Component type.	
Currency	Defaults the currency in which the charges have to be collected.	
Amount	An amount that is maintained under the product code gets defaulted in this field. User can edit the value, if required.	
Modified	User can enter a new amount in 'Modified amount' field. This will be the new charge for the modified component.	
Billing	<p>If charges are handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing.</p> <p>On simulation of charges/commission from Back Office, if any of the Charges/Commission component for the customer is 'Billing' enabled, 'Billing' toggle for that component should be automatically checked in OBTFPM.</p> <p>The user can not select/de-select the check box if it is de-selected by default.</p> <p>This field is disabled, if 'Defer' toggle is enabled.</p>	

Field	Description	Sample Values
Defer	<p>If charges have to be deferred and collected at any future step, this check box has to be selected.</p> <p>On simulation of charges/commission from Back Office, if any of the Charges/Commission component for the customer is AR-AP tracking enabled, 'Defer' toggle for that component should be automatically checked in OBTFPM.</p> <p>The user can select/de-select the check box. On de-selection the user has to click on 'Recalculate' charges button for re-simulation.</p>	
Waive	<p>If charges have to be waived, this check box has to be selected.</p> <p>Based on the customer maintenance, the charges should be marked for Billing or for Defer.</p> <p>This field is disabled, if 'Defer' toggle is enabled.</p>	
Charge Party	Charge party will be applicant by default. You can change the value to beneficiary	
Settlement Account	Details of the settlement account.	

## Commission Details

Provide the Commission Details based on the description provided in the following table:

Field	Description	Sample Values
Component	Select the commission component	
Rate	Defaults from product. User can change the rate, if required.	
Currency	Defaults the currency in which the commission needs to be collected	
Amount	An amount that is maintained under the product code defaults in this field. User can modify the value, if required.	
Modified	From the default value, if the rate or amount is changed, the modified value gets updated in the modified amount field.	
Defer	Select the check box, if charges/commissions has to be deferred and collected at any future step.	
Waive	<p>Select the check box to waive charges/ commission.</p> <p>Based on the customer maintenance, the charges/commission can be marked for Billing or Defer.</p>	

Field	Description	Sample Values
Charge Party	Charge party will be 'Applicant' by Default. You can change the value to Beneficiary.	
Settlement Account	Details of the Settlement Account.	

## Tax Details

The tax component is calculated based on the commission and defaults if maintained at product level. User cannot update tax details and any change in tax amount on account of modification of charges/ commission will be available on click of Re-Calculate button or on hand off to back-end system. Tax details are defaulted from the back-end system.

Following Tax Details will be displayed:

Tax Details					
Component	Currency	Amount	Billing	Defer	Settlement Account
No data to display.					

Field	Description	Sample Values
Component	Tax Component type.	
Currency	The tax currency is the same as the commission.	
Amount	The tax amount defaults based on the percentage of commission maintained. User can edit the tax amount, if required.	
Billing	If tax are handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing.	
Defer	Select the check box, if charges/commissions has to be deferred and collected at any future step.	
Settlement Account	Details of the settlement account.	

## Preview

The bank user can view a preview of the outgoing SWIFT message and advise simulated from back office.

The Preview section consists of following.

## Preview – SWIFT and Advise

Based on the guarantee cancellation captured in the previous screen, the preview message simulated from the back office and the user can view the message.

Preview Messages

Preview - SWIFT Message

Language

English

Message Type

Select

Preview Advice

Preview - Mail Advice

Language

English

Advice Type

Select

Preview Advice

Save & Close

Close

Field	Description	Sample Values
Preview SWIFT Message		
Currency	The tax currency is the same as the commission.	
Language	Select the language for the SWIFT message.	
Message Type	Select the message type.	
Preview Advice	Display a preview of the draft message.	
Preview Mail Device		
Language	Select the language for the advice message.	
Advice Type	Select the advice type.	
Message Type	Display a preview of the advice.	
Draft Confirmation Required	This toggle enables the user to select if draft confirmation is required or not	
Following fields will have values on receipt of customer response.		
Customer Response	User can enter the response received from customer. If the response is received online, the response is auto populated in this field by the system	
Customer Remarks	Remarks from the customer for the draft	
Response Date	Customer Response received date.	
Default Email list	Default email address of the customer.	
Add Recipients	Enables to add more recipients for the customer response.	

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description
Documents	<p>Click the Documents icon to View/Upload the required documents.</p> <p>Application will display the mandatory and optional documents.</p>
Remarks	<p>Click the Remarks icon to view the remarks captured as part of Registration stage and also can input Remarks, which can be seen by other users.</p>
Overrides	<p>Click to view overrides, if any.</p>
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>The reject codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance- Limits</li> <li>• R5 - Others. The user would be able to select a Reject code and give a Reject Description.</li> </ul> <p>Other users should be able to see the reject reason in remarks window throughout the process.</p>
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance- Limits</li> <li>• R5 - Others</li> </ul>
Hold	<p>The details provided will be registered and status will be on hold.</p>
Cancel	<p>Cancels the details captured in the screen. The task will get deleted.</p>
Save and Close	<p>User will save the information provided and close the details captured.</p> <p>This option will not submit the request.</p>
Back	<p>On click <b>Back</b>, user navigates to previous step.</p>

Field	Description
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

## Settlement Details

Guarantee Cancellation - DataEnrichment :: Application No: PK2GTEC000062477

Screen ( 6 / 7 )

Main  
Acknowledgement Details  
Additional Fields  
Advices  
Settlement Details  
Summary

Settlement Details  
☐ Current Event

Component	Currency	Debit/Credit	Account	Account Description	Account Currency	Netting Indicator	Current Event
AGUIR_COM1_LIQD	GBP	Debit	PK20010440017	GOODCARE PLC	GBP		N
AGUIR_COMM_LIQD	GBP	Debit	PK20010440017	GOODCARE PLC	GBP		N
AVL_SET_LCAMT	GBP	Debit	PK20010440017	GOODCARE PLC	GBP		N
AVL_SET_LCAMTEQ	GBP	Credit	PK20010440017	GOODCARE PLC	GBP		N
CLAIM_SETTLE_AMT	GBP	Credit	PK20037630047	CITIBANK IRELAND	GBP		N
COLLAMT_OSEQ	GBP	Debit	PK20010440017	GOODCARE PLC	GBP		N
COLLAMNDAMTEQ	GBP	Debit	PK20010440017	GOODCARE PLC	GBP		N
COLLAMTEQ	GBP	Debit	PK20010440017	GOODCARE PLC	GBP		N
COLL_AVALAMTEQ	GBP	Credit	PK20010440017	GOODCARE PLC	GBP		N
COLL_REFUND	GBP	Credit	PK20010440017	GOODCARE PLC	GBP		N

AGUIR\_COM1\_LIQD - Party Details

Transfer Type:

Charge Details:

Netting Indicator:

Ordering Customer:

Ordering Institution:

Senders Correspondent:

Receivers Correspondent:

Account With Institution:

Beneficiary Institution:

Ultimate Beneficiary:

Intermediary Institution:

Intermediary Reimbursement Institution:

Payment Details

Audit

Reject Refer Hold Cancel Save & Close Back Next

Provide the settlement details based on the description in the following table:

Field	Description	Sample Values
Current Event	The user can select the check box to populate the settlement details of the current event associated with the task. On De-selecting the check box, the system list all the accounts under the settlement details irrespective of the current event.	
Component	Components gets defaulted based on the product selected.	
Currency	System displays the default currency for the component.	
Debit/Credit	System displays the debit/credit indicators for the components.	
Account	System displays the account details for the components.	
Account Description	System displays the description of the selected account.	
Account Currency	System defaults the currency for all the items based on the account number.	
Netting Indicator	System displays the applicable netting indicator.	
Current Event	System displays the current event as Y or N.	

## Action Buttons

Use action buttons based on the description in the following table: **DE - Summary**

Field	Description
Documents	<p>Click the Documents icon to View/Upload the required documents.</p> <p>Application will display the mandatory and optional documents.</p>
Remarks	<p>Click the Remarks icon to view the remarks captured as part of Registration stage and also can input Remarks, which can be seen by other users.</p>
Overrides	<p>Click to view overrides, if any.</p>
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>The reject codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance- Limits</li> <li>• R5 - Others. The user would be able to select a Reject code and give a Reject Description.</li> </ul> <p>Other users should be able to see the reject reason in remarks window throughout the process.</p>
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance- Limits</li> <li>• R5 - Others</li> </ul>
Hold	<p>The details provided will be registered and status will be on hold.</p>
Cancel	<p>Cancels the details captured in the screen. The task will get deleted.</p>
Save and Close	<p>User will save the information provided and close the details captured.</p> <p>This option will not submit the request.</p>
Back	<p>On click <b>Back</b>, user navigates to previous step.</p>

Field	Description
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

User can review the summary screen of Guarantee/SBLC Cancellation request.

Log in to Oracle Banking Trade Finance Process Management (OBTfPM) system to see the Summary tiles. The tiles must display a list of important fields with values. User can drill down from Summary Tiles into respective data segments.

### Tiles Displayed in Summary

- Main Details - User can view the details about application details and Guarantee/Standby.
- Party Details - User can view the party details like beneficiary, advising bank etc.
- Guarantee Details - User can view the Guarantee Details
- Additional Details - User can view the User Defined Field details.
- Additional Details - User can view the comprehensive fields with the previous value and new value.
- Commission, Charges, Taxes - User can view the charge details.
- Settlement Details - User can view the settlement details. Additional Fields - User can view the UDF maintained.
- Advices - User can view the advices details.

### Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	Click the Documents icon to View/Upload the required documents.  Application will display the mandatory and optional documents.	

Field	Description	Sample Values
Remarks	Click the Remarks icon to view the remarks captured as part of Registration stage and also can input Remarks, which can be seen by other users.	
Overrides	Click to view overrides, if any.	
Reject	<p>On click of Reject, user must select a reject reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others. The user would be able to select a Reject code and give a Reject Description</li> </ul> <p>Other users should be able to see the reject reason in remarks window throughout the process.</p>	
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes.</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul>	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	
Cancel	Cancel the Scrutiny Stage Inputs.	
Save & Close	<p>Save the information provided and holds the task in you queue for working later.</p> <p>This option will not submit the request</p>	
Submit	<p>Task will get moved to next logical stage of Guarantee Issuance.</p> <p>If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.</p>	

## Multi Level Authorization

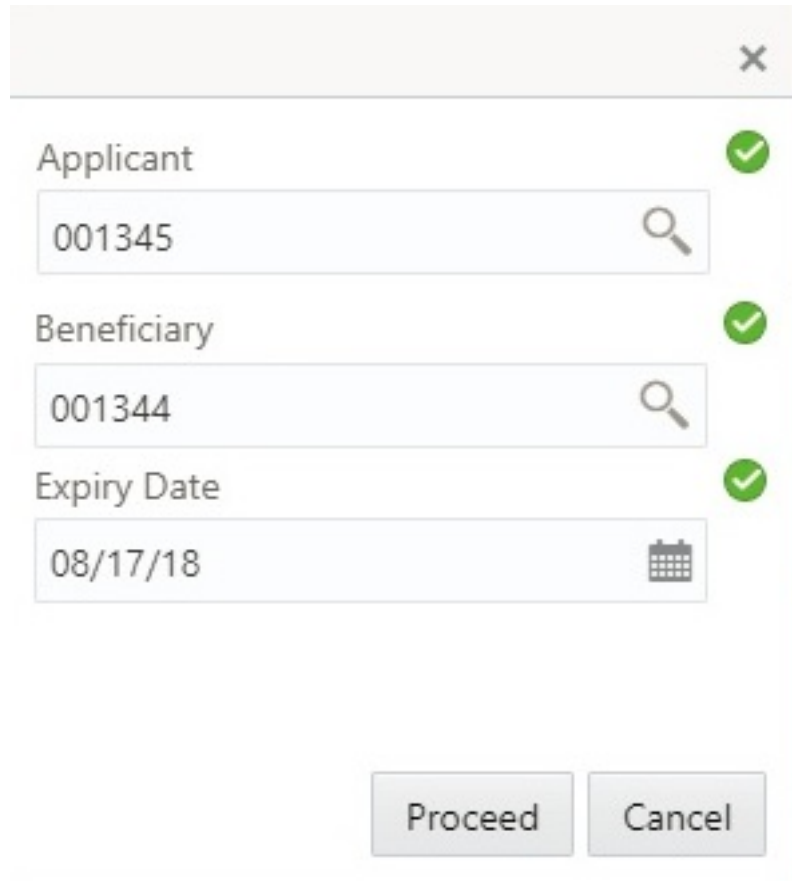
The Approval user can approve a Guarantee Cancellation request.

As an approver user, log in into OBTFPM application the Guarantee/SBLC Cancellation task should be available in the Free Task. The user can acquire the task.

## Re-Key Authorization

If rekey authorization set up is available, then on clicking Acquire, the task will land on the rekey authorization screen otherwise the task will land on the summary screen.

The user can view the details of multilevel approval stage of Guarantee Cancellation request in the Summary screen.

A screenshot of a 'Re-Key Authorization' form. The form has a light gray header bar with a close button (X) in the top right corner. Below the header, there are three input fields, each with a green checkmark icon to its right. The first field is labeled 'Applicant' and contains the value '001345'. The second field is labeled 'Beneficiary' and contains the value '001344'. The third field is labeled 'Expiry Date' and contains the value '08/17/18'. At the bottom of the form, there are two buttons: 'Proceed' and 'Cancel'.

Click Next to view the Summary

### Tiles Displayed in Summary:

- Main Details - User can view the details about application details and LC details.
- Party Details - User can view the party details like beneficiary, advising bank etc., if required.
- Guarantee Details - User can view the Guarantee Details
- Additional Details - User can view the User Defined Field details.
- Commission, Charges and Taxes - User can view the charge details.
- Additional Fields - User can view the UDF maintained.
- Advices - User can view the advices details.

### Documents and Checklist: Documents:

The approver user can view the uploaded documents and verify the same.

**Checklist:** The approver user can verify the uploaded documents.

**Remarks:** The approver user can view the remarks captured during various stages.

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description
Reject	<p>On click of Reject, user must select a reject reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"><li>• R1- Documents missing</li><li>• R2- Signature Missing</li><li>• R3- Input Error</li><li>• R4- Insufficient Balance/Limits</li><li>• R5 - Others. The user would be able to select a Reject code and give a Reject Description</li></ul> <p>Other users should be able to see the reject reason in remarks window throughout the process.</p>
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes.</p> <ul style="list-style-type: none"><li>• R1- Documents missing</li><li>• R2- Signature Missing</li><li>• R3- Input Error</li><li>• R4- Insufficient Balance/Limits</li><li>• R5 - Others.</li></ul>
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.</p>
Cancel	<p>Cancels the Guarantee cancellation Registration stage inputs and system should clear the details captured in the screen. The task will get deleted.</p>
Save and Close	<p>Save the information provided and displays the task in you queue for working later.</p> <p>This option will not submit the request</p>
Back	<p>On click <b>Back</b>, user navigates to previous step.</p>

Field	Description
Submit	<p>Task will get moved to next logical stage of Guarantee Cancellation.</p> <p>If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.</p>

## Approval Summary Screen

My Tasks

(PK2)  
Mar 22, 2019

JEEV  
subham@gmail

Guarantee Cancellation - Approval Task Level 1 :: Application No: PK2GTEA000035280

Documents
Remarks
Overrides
View Undertaking

Main Details

SBLC/Guarantee Type :  
Submission Mode :  
Date Of Issue :

Guarantee Details

FFT Code 1 :  
FFT Code 2 :

Limits and Collaterals

LimitCurrency :  
LimitContribution :  
LimitStatus : **Not Verified**  
CollateralCurrency :  
CollateralContribution :  
CollateralStatus : **Not Verified**

Commission, Charges and taxes

Charge :  
Commission :  
Tax :  
Block Status : **Not Initia**

Additional Fields

Click here to view :  
Additional fields

Party Details

Advising Bank : **WELLS FARG**  
Applicant : **GOODCARE PLC**  
Beneficiary : **MARKS AND**  
BlockStatus : **Not Initia**

Advices

Advice1 : **GUA\_IN**  
Advice2 : **GUA\_RELEASEAS**  
Advice3 : **ANCILLARY**  
Advice4 : **GUAR\_RELEASE**  
Advice5 : **PAYMENT\_ME**

Compliance

KYC : **Not Initia**  
Sanctions : **Verified**  
AML : **Verified**

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### References

For more information on any related features, you can refer to the following documents:

- Getting Started User Guide
- Common Core User Guide

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